



#### **Student Activity Book**







# **Table of Contents**

Welcome to JA Inspire Virtual	1
Lesson 1 – Why Career Planning is Important	.2
Lesson 2 – Develop a Career Plan	4
Lesson 3 – Jobs in the Virtual Career Fair	.6
Lesson 4- How do I navigate the Career Fair Platform?	.12
Lesson 5 – JA Inspire Virtual Day	.20
Lesson 6 – Student Reflection	23

Privacy Policy: Any text of this publication, or any part thereof, may not be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, storing in an information-retrieval system, or otherwise, except in the course of conducting a registered Junior Achievement class or with the permission of the publisher.





# Welcome to JA Inspire Virtual

JA Inspire Virtual is a powerful career exploration program offered by Junior Achievement. Companies throughout our community have come together in one virtual space to share careers and career advice with you!

#### How do I use my Student Activity Book?

This book includes three lessons to complete prior to the virtual career fair, one lesson to complete during your visit to the career fair, and one lesson to complete after the career fair. Each lesson includes a student activity sheet.

#### When are the Activity Sheets due to my teacher?

Check with your teacher for due dates.

#### What companies will be at JA Inspire Virtual Day?

See a full list of business participating in the virtual career fair by visiting this URL: https://jainspire.vfairs.com/en/#sponsors

#### How do I visit the virtual career fair website?

On your event date, you will log on to the virtual career fair website. You can use a computer, tablet, or cell phone. A few days beforehand, your teacher will provide your username (an email address) to log on. You do not need a password.

Beginning on your event date, platform is open from 7:00 am to 5:00 pm and you may stay as long as you want. Following your event date, the career fair is available 24 hours a day.





# Lesson 1 - Why Career Planning is Important

In this session, you discover the importance of career planning and evaluating personal interests and abilities. Learn why figuring out what you love to do and getting paid to do it will lead to a fulfilling career!

#### **Directions:**

- 1. Click on the image below and watch the video Why Career Planning is Important.
- 2. Answer the questions on the next page.









## Activity Sheet 1 - Why Career Planning is Important

Once completed, save as a PDF to your device.

What is career planning?

What is the key to satisfaction and success when choosing a career?

Why is it important to start career planning now?





## Lesson 2 - Developing a Career Plan

In this session, you learn that it is important to match your personal interests, abilities, and strengths to job opportunities.

#### **Directions:**

- 1. Click on the image below and watch the video Developing a Career Plan.
- 2. Answer the questions on the next page.









## Activity Sheet 2 - Developing a Career Plan

Once completed, save a PDF copy to your device.

Why is it important to identify your interests and skills?

List two subjects you like in school. How can your success and/or interest in these subjects help you with choosing a career?

Name two ways to research a career. Which research method would be the most valuable for you and why?





## Lesson 3- Jobs in the Virtual Career Fair

It is time to develop your plan for visiting the virtual career fair. On that day, you will log on to a website with over 70 virtual booths filled with career information.

#### **Directions:**

- 1. Check out the Top 10 careers that interest you.
- 2. Complete the Activity Sheet 3. Once complete, save a PDF copy to your device.







## Arts, Media & Communications

#### Do you think you might like to:

- Design, produce, or perform?
- Combine creative abilities with technical skills?
- Share stories or entertain others through various multimedia formats?

#### What can I be?

Graphic Designer	Technical Writer	Merchandise Displayer
Web Designer	Interpreter	Editor
Interior Designer	Translator	Other Jobs:
Producer	Musician	
Director	Singer	
Public Relations	Audio/Video	
Specialist	Equipment Technician	

# **Business Management & Finance**

#### Do you think you might like to:

- Organize and plan ways to accomplish work efficiently?
- Work with people to help them plan financially for the future?
- Manage people and business projects?

Accountant	Administrative Assistant	Event Planner
Auditor	Marketing Manager	Bookkeeper
Human Resources Specialist	Personal Financial Advisor	Other Jobs:
Operations Manager	Purchasing Agent	
General Manager	Training & Development Specialist	
Secretary	Meeting Planner	





## **Consumer Services, Hospitality & Tourism**

#### Do you think you might like to:

- Connect others with experiences they will enjoy and remember?
- Provide people with help and support when they are traveling?
- Manage a restaurant or hotel?

#### What can I be?

Sales Representative	Head Cook	Residential Advisor
Coach or Scout	Customer Service	Other Jobs:
First-Line Supervisor	Representative	
	Travel Agent	
Retail Sales Worker	Indverngene	
Real Estate Sales	Rental Clerk	
	Hotel Desk Clerk	
Agent	HOLEI DESK CIEIK	
Chef		

## **Construction & Development**

#### Do you think you might like to:

- Design, build, or maintain structures?
- Work on a variety of projects?
- Work with your hands or perform manual labor?

Architectural Drafter	Carpenter	Maintenance Worker
Civil Drafter	Electrician	Repair Worker
Civil Engineering Technician	Plumber	Other Jobs:
Architect	Pipefitter	
Civil Engineer	Heating & Air Conditioning Installer	
Brick Mason	Heating & Air Conditioning	
Block Mason	Mechanic	





## Environmental, Agriculture & **Natural Resource Systems**

#### Do you think you might like to:

- Protect and preserve our environment?
- Work outdoors?
- Work with animals?

#### What can I be?

Veterinary Technologist	Fisher	Water Treatment Plant
Veterinary Technician	Floral Designer	Operator
Veterinary	Farmworker	Other Jobs:
Pest Control Worker	Environmental Scientist	
First-Line Supervisor of	Environmental Science &	
Landscaping & Lawn	Protection Technician	
Workers		

## Health & Biosciences

#### Do you think you might like to:

- Help people who are sick feel better?
- Understand how the body works?
- Solve health problems using science and technology?

Dental Hygienist	Nutritionist	Pharmacist
Registered Nurse	Nursing Assistant	Other Jobs:
Physician	Parametric	
Surgeon	Radiologic Technician	
Dietitian	Physical Therapist	
Medical Laboratory Technologist	Emergency Medical Technician	





### **Human Resource Services**

#### Do you think you might like to:

- Teach people?
- Listen to others and provide advice?
- Protect or serve the community

#### What can I be?

Paralegal	Education Administrator	Other Jobs:
K-12 Teacher	Preschool Teacher	
Police Officer	College Professor	
Firefighter	Child, Family or School	
Fitness Training or	Social Worker	
Aerobics Instructor		

## **Information & Technology**

#### Do you think you might like to:

- Write code to solve problems using technology?
- Make Computer systems more secure?
- Help people and companies maintain and use technology?

Web Developer	Information Security	Computer Systems
Software Developer	Analyst	Administrator
Computer Programmer	Computer Systems	
Database Administrator	Administrator	Other Jobs:
Computer Network	Computer Network	
Support Specialist	Architect	
Computer Systems	Computer User	
Analysis	Support Specialist	





# Manufacturing, Engineering & Technology

#### Do you think you might like to:

- Design or support the creation of consumer goods, such as cars and appliances?
- Build, maintain, and operate equipment?
- Create or support the production of feed products?

#### What can I be?

	Printing Press operator	Machinist	Inspector, Tester,
	Baker	Mechanical Engineer	Sorter or Weigher
	Welder	Industrial Engineer	Other Jobs:
	Cutter	Electrical Engineer	
	Solderer or Brazer	Electrical Engineering	
$\square$	Electrical Engineering	Technician	
	Technician	Electronics Engineering	
		Technician	

## **Transportation Technology**

#### Do you think you might like to:

- Work from a truck, boat, or plane?
- Fix planes, boats, or trucks?
- Help coordinate efficient delivery and transportation or goods?

Airline Pilot or Co-Pilot	Aircraft Mechanic	Other Jobs:
Slight Truck Driver	Automotive Mechanic	
Delivery Service Driver	Bus Driver	
🗌 Flight Attendant	Dispatcher	
Material Mover	Captain or Mate of a	
Tractor-Trailer Truck	Water Vessel	
Driver		





## Lesson 4 - How do I navigate the **Career Fair Platform?**

On the following pages, read about the various places that you can explore on the virtual career fair platform, including...

- Event Lobby
- Exhibit Hall
- Exhibit Booths
- Auditorium
- Help Desk
- Junior Achievement of Central Maryland's Booth
- Entrepreneurship Lounge
- Scavenger Hunt







# **Event Lobby**

After entering the Event Lobby, you can navigate to other parts of the platform, which are displayed in the green headings at the top of the platform...

- Exhibit Halls-Enter one of the 11 Exhibit Halls to visit Virtual Booths within that industry!
- Virtual Booths-There are dozens of Virtual Booths for you to explore! You can access these booths by scrolling through the Exhibit Halls or by searching for a company using the search box at the top of the site. You can also find a complete list of participating companies if you visit the Help Desk.
- Auditorium- You can visit the auditorium throughout the day to watch webinars on a variety of topics. These webinars will be available to play on demand.
- **Help Desk** Get help with technical issues and general questions at the Help Desk.
- Entrepreneurship Lounge-Take a load off in the Entrepreneurship Lounge and hear
- special messages from famous entrepreneurs and notable JA alumni. Scavenger Hunt-We have hidden several JA Inspire lightbulbs throughout the
- virtual platform! Access the Scavenger Hunt by clicking on the icon from the green main header and see how many lightbulbs you can find!







# **Exhibit Hall**

Enter one of the 11 Exhibit Halls to learn about industries and companies that interest you and chat with employees who work at those companies. The 11 Exhibit Halls are below:

- Arts, Media, and Communications
- Business Management and Finance
- Construction and Development
- Consumer Services, Hospitality, and Tourism
- Education Pathways
- Environmental, Agriculture, and Natural Resources
- Health and BioSciences
- Human Resources and Public Services
- Information Technology
- Manufacturing, Engineering, and Technology
- Transportation Technology







# **Virtual Booths**

Visit Virtual Booths that interest you by searching for a company in the search box or scrolling through the Exhibit Halls. A complete list of the companies attending the event can be found at the Help Desk. After clicking on a booth icon, an enlarged version of the booth will appear. While at the booth, you can explore the various tabs to get a better idea of the company's offerings.







# Auditorium

You can visit the auditorium throughout the day to watch webinars on a variety of topics. These webinars will be available to play on demand. Visit the Auditorium to see which webinars are available.







# vFairsTechnical Support Banner

Visit the Help Desk if you need help during the day.



# **Entrepreneurship Lounge**

Take a load off in the Entrepreneurship Lounge and hear special messages from famous entrepreneurs and notable JA alumni.







# Lesson 5 - JA Inspire Virtual Day

On your designated JA Inspire day, you will log on to the virtual career fair website. You can use a computer, tablet, or cell phone. A few days beforehand, your teacher will provide your username (an email address) to log on. You do not need a password.

The career fair is open from 7:00 am to 5:00 pm and you may stay as long as you want. Following your event day, the career fair is available 24 hours a day.

How do I use the career fair platform? Please refer to pages 12-18.

#### Your goals for the day:

- Visit your Top 10 Virtual Booths. You may visit more than 10 booths.
- Visit the Auditorium to view Webinars.
- Complete the post-survey (found in the green main header) prior to exiting the platform.
- If you need technical help or have questions about the website, visit the vFairs Technical Support Banner.
- If you would like to ask the business a question, select the **Ask an Expert** link in an exhibit and enter your question. The answer will be provided to your teacher in about one week.

#### Directions for the Activity Sheet:

**Take notes on three (3) or more companies that you visit.** You will be able to visit this website after the event day, so you can record your notes during the event, later that day, or the next day.

#### What should I include in my notes? Here are a few suggestions:

- What I learned from looking around the virtual booths
- Careers I learned about
- Interesting information found in *Day in the Life* of an employee





# Activity Sheet 5 - Notes

Once complete, save a PDF copy to your device. Take notes on three or more companies that you visit. Suggestions for your notes:

- What I learned from looking around the virtual booths
- Careers I learned about
- Interesting information found in *Day in the Life* of an employee

Company 1:

Company 2:

Company 3:

Additional Companies:







## Lesson 6- Student Reflection

Step 1: Complete the form and save as a PDF.

What was your favorite booth or webinar? Why? What did you learn from this booth or webinar?

What did you learn about your original career thoughts?

What career did you find most interesting?

Describe a new career you discovered.





## List of Jobs Highlighted in the Career Fair

Link to view companies in the career fair:

**Search by Career Cluster** 





## Thank You to Our Sponsors

## **Title Sponsors:**









# **Industry Exhibit Hall Sponsors:**











LIFEBRIDGE HEALTH CARE BRAVELY



StanleyBlack&Decker







### **Premiere Booth Sponsors:**

Aegon Asset Management	Maryland MEP
Baltimore County Public Library	Maryland Center for Construction
Battelle	Education & Innovation
BGE	Merritt Properties
Fearless	Mid Atlantic Farm Credit
First Financial Federal Credit Union	Morgan Stanley
Fulton Bank	Nielsen
Governor's Workforce	RBC Wealth Management
Development Board	RSM
Harkins Builders	State Farm
Institute of Museum and Library	Transamerica
Services	Travelers Insurance
Kennedy Krieger	WesBanco
Library System of Maryland	
Lockheed Martin	